

စကားပြောကြေးနန်း(နေပြည်တော်)

ရုံး ၀၆၇ - ၄၁၁၁၄၈  
၀၆၇ - ၄၁၁၁၄၉

ပြည်ထောင်စုသမ္မတမြန်မာနိုင်ငံတော်အစိုးရ

ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန

ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်စီးဌာန

စာအမှတ်။ ၁(က)(၁)၂၀၁၉(၁၅)စာ ၃၅ )ကလရ။

ရက်စွဲ။ ၂၀၁၉ခုနှစ်၊ အောက်တိုဘာလ( ၂၉ )ရက်။

သို့

၁။ ညွှန်ကြားရေးမှူးချုပ်၊ ဦးစီးဌာနအားလုံး။

၂။ ပါမောက္ခချုပ်၊ တက္ကသိုလ်များအားလုံး။

အကြောင်းအရာ။ Master of Public Policy, International Program(MPP/IP) သို့ လျှောက်ထား  
နိုင်ကြောင်း အကြောင်းကြားခြင်းကိစ္စ။

ရည်ညွှန်းချက်။ ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန၏ (၂၂- ၁၀-၂၀၁၉) ရက်စွဲပါစာအမှတ်၊  
IRD/ ပညာသင်/ထလ(၂၀၁၉)/၁၇၈၄၉။

အကြောင်းအရာပါကိစ္စနှင့်ပတ်သက်၍ ဂျပန်နိုင်ငံ၊ The University of Tokyo တွင် ၂၀၂၀ခုနှစ်  
အတွင်း (၂)နှစ်ကြာ သင်ကြားပို့ချမည့် Master of Public Policy, International Program(MPP/IP)  
ပညာသင်ဆုသို့ အရည်အချင်းပြည့်မီသော လုပ်ငန်းတာဝန်နှင့်ကိုက်ညီသည့် ဝန်ထမ်းများ  
သက်ဆိုင်ရာ Website တွင် ယှဉ်ပြိုင်လျှောက်ထားနိုင်ပါကြောင်း ကျန်းမာရေးနှင့်အားကစားဝန်ကြီး  
ဌာနမှ ရည်ညွှန်းပါစာဖြင့် အကြောင်းကြားလာပါသဖြင့် လျှောက်ထားသူများ၏ အမည်စာရင်းအား CV  
ဘွဲ့လက်မှတ်မိတ္တူနှင့်တကွ သက်ဆိုင်ရာဦးစီးဌာန/တက္ကသိုလ်များ၏ ထောက်ခံချက်ဖြင့် ကျန်းမာရေး  
လူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ ပြန်လည်ပေးပို့ပါရန် အကြောင်းကြားအပ်ပါသည်။

(မှတ်ချက်။ ပညာသင်ဆုနှင့်ပတ်သက်သည့် ပူးတွဲပါစာရွက်စာတမ်းများကို ဦးစီးဌာနများနှင့်  
တက္ကသိုလ်များ၏ e-mail များသို့ ပေးပို့ထားပြီးဖြစ်ပါသည်။)

ညွှန်ကြားရေးမှူးချုပ်(ကိုယ်စား)  
(ဒေါက်တာတင်ထွန်း၊ ဒုတိယညွှန်ကြားရေးမှူးချုပ်)

ကြေငြာသင်ပုန်း။

ဖြန့်ဝေခြင်း-

- ဒုတိယညွှန်ကြားရေးမှူးချုပ်(သင်ကြားရေး)
  - ဒုတိယညွှန်ကြားရေးမှူးချုပ် (စီမံ/ဘဏ္ဍာ/ဝန်ထမ်းရေးရာ)
  - ဒုတိယညွှန်ကြားရေးမှူး(လူ့စွမ်းအားအရင်းအမြစ်-၁)
  - ဒုတိယညွှန်ကြားရေးမှူး(လူ့စွမ်းအားအရင်းအမြစ်-၂)
  - ညွှန်ကြားရေးမှူး(သူနာပြု)၊ (သင်တန်းကျောင်းများသို့ ဖြန့်ဝေနိုင်ရေးအတွက်ပေးပို့ပါသည်။)
- ဌာနတွင်းသို့ဖြန့်ဝေနိုင်ရေး  
အတွက် ပို့အပ်ပါသည်။

အရည်အချင်းသတ်မှတ်ချက်များ

- (၁) မိဘနှစ်ဦးစလုံးအပြင် ဇနီး/ခင်ပွန်းအားလုံးနိုင်ငံသားဖြစ်ရပါမည်။ (ဧည့်နိုင်ငံသားနှင့် ပြုနိုင်ငံသားများကိုလည်းလျှောက်ထားခွင့်ပြုသည်။)
- (၂) လျှောက်ထားသူသည် ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနလက်အောက်တွင် အမြဲတမ်းဝန်ထမ်းအဖြစ် တာဝန်ထမ်းဆောင်နေသူဖြစ်ပြီး လျှောက်လွှာပိတ်သည့်နေ့တွင် အနည်းဆုံးအမှန်တကယ်အမှုထမ်းသက်(၂)နှစ်ရှိသူဖြစ်ရပါမည်။
- (၃) အသက်ကန့်သတ်ချက်မှာ ပညာသင်ဆုကမ်းလှမ်းသည့်အဖွဲ့အစည်း၏ သတ်မှတ်ချက်အတိုင်းဖြစ်ပြီး၊ သတ်မှတ်ချက်မရှိပါက မဟာဘွဲ့သင်တန်းအတွက် အသက်(၄၅)နှစ်အောက်ရှိသူဖြစ်ရပါမည်။
- (၄) နိုင်ငံခြားတွင် (၆)လနှင့်အထက် သင်တန်းတက်ရောက်ခဲ့သူဖြစ်ပါက မြန်မာနိုင်ငံသို့ပြန်ရောက်ပြီး အနည်းဆုံး(၃)လ တာဝန်ထမ်းဆောင်ပြီးသူဖြစ်ရပါမည်။
- (၅) သင်တန်းမှပြန်လည်ရောက်ရှိပါက နိုင်ငံဝန်ထမ်းအဖြစ် (၄)နှစ်ပြန်လည်တာဝန်ထမ်းဆောင်နိုင်သူဖြစ်ရပါမည်။

(မှတ်ချက်။ ။ လျှောက်ထားသူများစာရင်းအား ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနသို့ တင်ပြနိုင်ရေးအတွက် ကျန်းမာရေးလူစွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ ကြိုတင်ပေးပို့နိုင်ပါရန်နှင့် Acceptance Letter ရရှိပြီးမှ တင်ပြလာပါက ဆက်လက်ဆောင်ရွက်ပေးမည်မဟုတ်ပါ။)

# Application Guidelines 2020

Master of Public Policy, International Program (MPP/IP)  
Graduate School of Public Policy, The University of Tokyo

## 1. Program Information

### Description

The Master of Public Policy, International Program (MPP/IP) at the Graduate School of Public Policy (GraSPP) offers a two-year interdisciplinary graduate-level professional degree for future policy experts.

MPP/IP seeks to nurture individuals who:

- aspire to play active roles as public policy professionals and leaders with high ethical standards in the international society utilizing specialized knowledge and practical competencies acquired at the graduate school;
- can proficiently evaluate current and future challenges, optimize policy responses, evaluate policy impacts, and build consensus among stakeholders;
- have the competency necessary to apply fundamental knowledge in policy design, implementation and evaluation honed through a balanced study of law, politics and economics to successfully resolve policy challenges

### Policy Streams

MPP/IP offers two policy streams below for students to develop in-depth knowledge in their chosen fields.

- Economic Policy, Finance and Development (EPFD).
- Public Management and International Relations (PMIR).

### Scholarships

GraSPP offers several scholarships for MPP/IP applicants. Applicants who seek ADB, WB and MEXT (PGP) scholarships should follow the application guidelines. Carefully read Important Notes and Additional Eligibility Requirements for Scholarships attached separately for more details.

- Asian Development Bank-Japan Scholarship Program (ADB-JSP): ADB.
- Joint Japan / World Bank Graduate Scholarship Program (JJ/WBGSP): WB<sup>1</sup>.
- Japanese Government (Monbukagakusho:MEXT) Scholarship (University Recommendation)-International Priority Graduate Program: MEXT (PGP).

### CAMPUS Asia Program Option

GraSPP offers CAMPUS Asia program option for MPP/IP applicants. Applicants, who seek the CAMPUS Asia program, should follow the application guidelines. Carefully read Important Notes and Additional Eligibility Requirements for Scholarships attached separately for more details.

## 2. Selection Process

Applicants shall be screened and selected comprehensively through a two-stage process: a) a document screening for all applicants and b) an oral examination for all shortlisted applicants.

After submitting the online application<sup>2</sup>, a personalized link to the online timed video/written assessment platform will be sent to applicants.

The document screening is based on the evaluation of all the submitted application documents including the online timed video/written assessment materials.

<sup>1</sup> Applicants who apply for WB should select EPFD policy stream.

<sup>2</sup> Access to the following link for the online application system.  
<http://www.pp.u-tokyo.ac.jp/en/mppip/>



Gmail

MoPF, FERD Scholarship Section &lt;scholarshipferd@gmail.com&gt;

**GraSPP Application Guidelines 2020**

TOSHIRO NISHIZAWA &lt;nishizawa@pp.u-tokyo.ac.jp&gt;

Sat, Oct 12, 2019 at 3:46 PM

To: Scholarship Section &lt;scholarshipferd@gmail.com&gt;

Cc: irsec.mifer@gmail.com, majanoo@gmail.com, thanaungkyaw61@gmail.com, eieilife@gmail.com, mppipDesk@pp.u-tokyo.ac.jp

Dear U Aung Naing Oo,

I would like to express my appreciation on behalf of the University of Tokyo's Graduate School of Public Policy for your support to our recruitment efforts. As we asked for your kind consideration at the meeting with you on July 22, it would be highly appreciated if your ministry would encourage promising government officials from various ministries and agencies, including from yours, to apply to our two-year master's program for enrollment in September 2020.

This letter is to provide you with an advance notice of the application period starting on November 5 (until December 25). Also, please be reminded that Application Guidelines 2020 for our Master of Public Policy, International Program (MPP/IP) is now available on our website together with information on scholarship opportunities.

<http://www.pp.u-tokyo.ac.jp/en/mppip/>

<http://www.pp.u-tokyo.ac.jp/en/mppip/admissions/scholarships/>

We would appreciate your continued support.

Sincerely yours,

Toshiro Nishizawa

Professor / Chair, International Affairs Committee

Graduate School of Public Policy (GraSPP)

The University of Tokyo

\*\*\*\*\*

Toshiro NISHIZAWA (Mr.)

Professor, Graduate School of Public Policy (GraSPP)

The University of Tokyo (UTokyo)

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Tel: +81-(0)3-5841-1343 Fax: +81-(0)3-5841-1343

東京大学公共政策大学院 教授 西沢利郎 (政策実務講座国際連携分野担当)

<http://www.pp.u-tokyo.ac.jp/en/faculty/nishizawa-toshiro/>

16/10

After screening the submitted application documents, applicants, who passed the document screening process, will be invited to the oral examination. The oral examination will be conducted either a) by an interview (in-person or a via telecommunication tool) or b) by the online timed video/written assessment materials.

### Important Notes

If the applicant provides any false or misleading statement, incomplete or inaccurate information in any part of the application:

- the application may not be screened;
- the applicant may be denied admission;
- or the offer of admission may be withdrawn at any time, even after enrollment.

## 3. Eligibility

Those, who have completed or expect to complete their undergraduate education (a bachelor's degree or the equivalent) before the enrollment date, are eligible to apply for MPP/IP.

Those, who expect to complete their undergraduate education (bachelor's degree or the equivalent) from the enrollment date through September 30, 2020, are required to contact the MPP/IP Desk.

All applicants must carefully read Appendix 2.

Applicants, who are seeking ADB, WB and MEXT (PGP) scholarships and the CAMPUS Asia program must carefully read Important Notes and Additional Eligibility Requirements for Scholarships attached separately as well.

## 4. Degree offered and Annual Intake

Master of Public Policy  
Approximately 40<sup>3</sup>

## 5. Enrollment Date

September 24, 2020 (April 1, 2020 is also available.<sup>4</sup>)

## 6. Application, Admission and Tuition Fees<sup>5</sup>

Application Fee	:	JPY	10,000
Admission Fee	:	JPY	282,000 <sup>6</sup>
Tuition Fee (annual)	:	JPY	535,800

## 7. Contact Information

MPP/IP Desk

Graduate School Office, Graduate School of Public Policy

The University of Tokyo

7-3-1 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan

Email: [mppipDesk@pp.u-tokyo.ac.jp](mailto:mppipDesk@pp.u-tokyo.ac.jp)

When you contact us, please input @ instead of "".

All inquiries related to Application and Admission must be made in English by email.

<sup>3</sup> About twenty places are for ADB, WB and other partner scholarship programs.

<sup>4</sup> April enrollment is only for Japanese nationals and for non-Japanese nationals who have a visa valid through the end of March 2020 that allows applicants studying in Japan.

<sup>5</sup> All fees are as of AY2019 and subject to change.

<sup>6</sup> The Admission Fee is non-refundable for any reason.

## 8. Important Dates for Admission 2020

All dates and times are based on Japan Standard Time.

Necessary announcements will be made on the GraSPP website and/or by email.

Applications that arrive after the deadline shall not be accepted.

### 1. Schedule for MPP/IP (MPPIP-2010)

<Application Period>	<November 5, 2019 to 5pm December 25, 2019>
Deadline for Payment of Application Fee	December 24, 2019
Deadline for Letters of Reference	December 24, 2019
Deadline for Online Application <sup>7</sup>	5pm December 25, 2019
Deadline for Online Timed Video/Written Assessment Materials	5pm January 7, 2020
Deadline for Original Official Application Documents via International Courier Service <sup>8</sup>	5pm January 7, 2020
Shortlisted Applicants Announcement <sup>9</sup>	January 31, 2020
Interview Date <sup>10</sup>	February 7, 2020
Admission Results Announcement	March 2, 2020

ADB and WB scholarships applicants have different dates for Admission as follows. For more details, carefully read Important Notes and Additional Eligibility Requirements for Scholarships attached separately.

### 2. Schedule for MPP/IP with ADB/WB scholarships (MPPIP-2030)

<Application Period>	<November 5, 2019 to 5pm December 25, 2019>
Deadline for Payment of Application Fee	December 24, 2019
Deadline for Letter of Reference	December 24, 2019
Deadline for Online Application <sup>7</sup>	5pm December 25, 2019
Deadline for Online Timed Video/Written Assessment Materials	5pm January 7, 2020
Deadline for Original Official Application Documents via International Courier Service <sup>8</sup>	5pm January 7, 2020
Shortlisted Applicants Announcement <sup>9</sup>	January 17, 2020
Interview Date <sup>10</sup>	January 21, 2020
Admission Results Announcement	January 23, 2020
Scholarship Nomination <sup>11</sup>	January 23, 2020
Scholarship Results Announcement	March 2, 2020

<sup>7</sup> Completed application documents must be submitted through the online system.

<sup>8</sup> Original official application documents: C, D, I, K, M, and N. See Appendix 1. The MPP/IP Desk does not respond to inquiries about individual delivery status. Applicants residing in Japan also must submit their documents by post.

<sup>9</sup> Interview schedules will be notified at this time.

<sup>10</sup> Applicants invited to an interview are required to be available on the scheduled date and time. The designated date and time are not negotiable.

<sup>11</sup> Not all scholarship nominees can be awarded the scholarships.

## 9. Application Documents

For the details of each document, see Appendix 1.

### All applicants: required

- A. Application Form
- B. Photograph of Your Face
- C. Official Transcript
- D. Official Proof of Graduation
- E. Two Letters of Reference
- F. Statement of Purpose
- G. Receipt Number of Application Fee Payment
- H. English Proficiency (IELTS/TOEFL) Test Official Score Report
- I. Scanned Copy of Passport Portrait Page

### All applicants: strongly recommended

- J. GRE General Test Official Score Report

### Only for ADB and WB applicants: additionally required

- K. Letter of Endorsement
- L. Scholarship Eligibility Statement

### If applicable: additionally required

- M. Scanned Copy of Award Letter (only applicants already awarded the scholarship)
- N. Scanned Copy of Resident Card (only international applicants seeking April enrollment)

### Important Notes for all applicants

- All documents must be written in English. If they are not written in English, an official English translation certified by a notary public must be attached.
- Include only documents listed.
- None of the submitted documents and materials shall be returned.
- Any revisions to the application documents shall not be considered after submission.

## 10. Online Timed Video/written Assessment Materials

Applicants will be invited to the internet-based timed video/written assessment platform by an email within three to ten business days after submitting the online application. Applicants will be directed to submit timed video/written responses to questions that have been pre-recorded by GraSPP.

## 11. Miscellaneous

- (1) Applicants with disabilities must consult with the MPP/IP Desk prior to the application, so that considerations for facilitating interviews and classrooms, etc., may be arranged.
- (2) International students are required to obtain an appropriate visa according to the *Immigration Control and Refugee Recognition Act* (Cabinet Order No. 319 of 1951) prior to undertaking the enrollment procedure.
- (3) The University of Tokyo shall use personal information received only for the purpose of (1) Selection procedures, (2) Notification of results and (3) Enrollment procedures. For those students who enroll, this information will also be used for (4) Educational Affairs, (5) Student Support and (6) Collection of Tuitions.
- (4) The screening results used in the selection of entrants may be used for the improvement of both the Entrance Examination and education programs at the University of Tokyo.
- (5) The University of Tokyo has established the "The University of Tokyo Security Export Control Regulations" in accordance with Japan's "Foreign Exchange and Foreign Trade Act", and rigorously screens potential international students on the basis of these regulations. Please be aware that international applicants who fall under any of the conditions set out in the said regulations may not receive permission to enroll at the university or may have their research activities restricted. Details can be obtained from the following website:  
Office of Export Control  
<https://www.u-tokyo.ac.jp/adm/export-control/ja/rule.html> (Japanese only)

## Appendix 1. Details of Application Documents

### A. Application Form

- Fill in all information needed.

### B. Photograph of Your Face

- A color photograph for passport use taken within the last six months

### C. Official Transcript

- The documents must include all courses, grades and grading policy or scale certified with the seal/stamp of the universities in which applicants are or were enrolled. Copies shall not be accepted.
- If the transcript does not include the grading policy or scale, a copy of the webpage explaining it or a letter certified with the seal/stamp of the university should be included.
- If available, a cumulative GPA (Grade Point Average) must be included. The GPA statement should be part of the official transcript, or, if separate, must be certified with the seal/stamp of the university. It must include an explanation of the numerical values used to calculate the average.
- If available, an authorized certificate of the class ranking may also be included.
- If the applicant has changed the applicant's university or participated in exchange programs and if the applicant's home university does not report the grades earned, name of courses and dates of attendance, he/she must include the official transcripts from all the former universities or colleges.

### D. Official Proof of Graduation

- The document must include the name of the degree and the date the degree was awarded and be certified with the seal/stamp of the university from which the applicant earned the bachelor degree. (Please do not send the original diploma.)
- Those, who have not yet graduated from their course of study at the time of application, are requested to submit an authorized statement of anticipated graduation.
- If the name of the degree and the date the degree was awarded are contained in the Official Transcript, applicants do not have to submit the Official Proof of Graduation.

### E. Two Letters of Reference: Required that the referees submit through the online system directly

- Applicants must request two referees to write a reference each and be sure that the two letters of reference have been submitted before submitting the online application.
- If applicants have working experience, consider acquiring the letter from professional supervisors.

### F. Statement of Purpose

- The length of the Statement of Purpose is up to one thousand words.

### G. Receipt Number of Application Fee Payment

- Applicants must provide the 12-digit receipt number, which appears on the result screen of the University of Tokyo's online payment system "e-shiharai" upon completion of the payment.
- Method of payment: By credit card via e-shiharai  
Refer to <https://e-shiharai.net/english/> for instructions.
- Application Fee: JPY10,000<sup>12</sup> (Non-refundable)

### H. English Proficiency (IELTS/TOEFL) Test Official Score Report: Required that the testing organization send to GraSPP directly

- IELTS or TOEFL test must have been taken within two years of the online application submission date.

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<sup>12</sup> Japanese government (Monbukagakusho:MEXT) scholarship students are exempted from paying the application fee as well as the admission fee and annual tuition. If applicable, please submit a certificate of MEXT scholarship student.



## Appendix 2. Eligibility Requirements

Persons who fulfill at least one of the following requirements are eligible to apply to the MPP/IP program:

- (1) Those who have graduated from a Japanese university or are expected to graduate by the enrollment date. (Note 1)
- (2) Those who have completed, or are expected to complete by the enrollment date, sixteen years of school education abroad. (Note 2)
- (3) Those who have been conferred a degree equivalent to that of a bachelor's degree or are expected to be conferred it before the enrollment date from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of the said foreign country or a related organization), having completed a program with a completion period of three years or more. (Note 2)
- (4) Those designated by the Minister of Education, Culture, Sports, Science and Technology or those who have graduated or are expected to graduate by the enrollment date from an educational institution designated by the Minister. (Note 3)
- (5) Those who have been conferred a bachelor's degree or are expected to be conferred it before the enrollment date by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD).
- (6) Those who are 22 years or older on the enrollment date, whom this graduate school has recognized through an individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university. (Note 1) (Note 4)

(Note 1)

Japanese universities mentioned in Eligibilities (1) and (6) above are universities within the boundaries of Japan and as prescribed in Article 83 of the School Education Law.

(Note 2)

Eligibilities (2) and (3) above include the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.

(Note 3)

Those as mentioned in Eligibility (4) above refer to any who has graduated from the following schools or educational institutions.

- The Japan branch of a foreign school as designated by the Minister of Education, Culture, Sports, Science and Technology.
- Specialized training college designated by the Minister of Education, Culture, Sports, Science and Technology (limited to programs where the program duration is at least four years and which satisfies standards determined by the Minister)
- Universities under the old university ordinances, or higher educational institutions (daigakko) under the national/provincial/independent administrative agency ordinances

(Note 4)

- (a) Those mentioned in Eligibility (6) above refer to those who do not fall into any of the Eligibilities (1) through (5) above but have graduated from an educational institution equivalent to a four-year university, and whom this graduate school has recognized, through an individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university.
- (b) Those who wish to apply based on Eligibility (6) above must submit all the documents specified by the MPP/IP Desk by November 29, 2019 as the eligibility for application is confirmed individually in advance by a document screening. Please inquire the MPP/IP Desk in advance about the eligibility for application and the documents to be submitted.
- (c) Those who are recognized as having abilities that are at least equivalent to those who have graduated from a Japanese university through a screening of entrance qualifications will be permitted to apply and take the entrance examination.
- (d) The results of this screening will be notified directly by email.

- Before the online application deadline, applicants must request the testing organization to send IELTS Test Report Form or TOEFL Institutional Score Report to GraSPP.
- IELTS Test Report Form must be in Academic Module Test.
- ETS Institution Code 8554 must be used in sending TOEFL Institutional Score Report.
- If GraSPP does not receive IELTS Test Report Form or TOEFL Institutional Score Report (Test Date Scores) that has an identical set of scores and test date as in the online application, the application will be deemed as withdrawn.
- The Institutional Score Report of PBT or iBT is acceptable. (ITP is not acceptable). Test Date Scores are only accepted. Applicants cannot use *MyBest* Scores for application.
- In the case the applicant cannot submit TOEFL or IELTS scores due to reasons beyond the control of the applicant, the reason must be stated in the application form.

(English Proficiency Requirement Exemption)

There will be no exemption unless listed below.

- (1) An applicant who has received an English-medium education for at least four years of the first six years of their schooling and at least five years of the second six years of their schooling in Australia, Canada, Ireland, New Zealand, the UK or the U.S.A.
- (2) An applicant who earned or is expected to earn a bachelor's degree, or the international equivalent thereof, from an institution, where the primary language of the entire institution (not only the applicant's department or program) is English, in Australia, Canada, Ireland, New Zealand, the U.K. or the U.S.A.
- (3) An applicant who earned or is expected to earn a bachelor's degree, or the international equivalent thereof, from an institution, where the primary language of the entire institution (not only the applicant's department or program) is English in countries other than Australia, Canada, Ireland, New Zealand, the U.K. or the U.S.A. If an applicant falls into this category, he/she is required to submit a certificate as such issued by the institution to the online application and to include it in the original official application documents sent by post.

#### I. Scanned Copy of Passport Portrait Page

- A scanned copy of the applicant's portrait page
- Applicants who do not currently possess a passport may submit a copy of a census register or other proof of citizenship.

#### J. GRE General Test Official Score Report: Required that ETS send to GraSPP directly

- The GRE test must have been taken within five years of the online application submission date.
- Before the online application deadline, applicants must request ETS to send the Official Institution Score Report to GraSPP.
- The ETS Institution Code 3944 must be used in sending GRE Official Institution Score Report.
- If GraSPP does not receive the GRE Official Institution Score Report that has an identical set of scores and test date as in the online application, the application will be deemed as withdrawn.

#### K. Letter of Endorsement

- The letter must bear the official stamp or seal and signature of the employer.

#### L. Scholarship Eligibility Statement

- Check the scholarship eligibility.

#### M. Scanned Copy of Award Letter (only applicants already awarded the scholarship)

- A scanned copy of the award letter from a scholarship provider showing the total sum of the scholarship in Japanese yen or US dollars as well as the general terms and conditions of the scholarship

#### N. Scanned Copy of Resident Card (only international applicants seeking April enrollment)

- A scanned copy of resident card issued by Immigration Bureau of Japan (Zairyu Card) - both sides

### Eligibility for Asia Development Bank-Japan Scholarship Program (ADB-JSP)

Eligibility requirements for ADB include:

- a national of an ADB borrowing member country;
- at least two (2) years of full time professional working experience (acquired after a university degree) at the time of application.

Check the ADB website for more detailed eligibility requirements.

<http://www.adb.org/site/careers/japan-scholarship-program/frequently-asked-questions>

### Eligibility for Joint Japan / World Bank Graduate School Program (JJ/WBGSP)

Eligibility requirements for WB include:

- a national of a World Bank member developing country;
- not a holder of a dual citizenship of a developed country;
- at least three (3) years or more of recent paid development-related experience after earning a bachelor's or equivalent degree;
- being employed in a paid and fulltime position at the time of application.

Check the WB website for more detailed eligibility requirements.

<http://www.worldbank.org/en/programs/scholarships>

## 2. For Japanese Government (MEXT) Scholarship (University Recommendation) - International Priority Graduate Program: MEXT (PGP)

### Important Notes

- The name of MEXT (PGP) at GraSPP is Global Public Policy Professional Development Program.
- An applicant who is a national of an ASEAN country is prioritized.
- An applicant, who passed the document screening of MPP/IP, is eligible to apply for MEXT (PGP).
- The details of the scholarship eligibility and application procedures will be posted at the beginning of January 2020 on our website below.  
<http://www.pp.u-tokyo.ac.jp/en/mppip/admissions/scholarships/>
- The Scholarship selection will be conducted independently by MEXT. The final scholarship results will be announced by MEXT around the end of June 2020.
- In order to process the scholarship nomination, the MPP/IP Desk will share the applicants' personal information with the International Student Adviser at GraSPP regardless of the provision of 11. Miscellaneous (3) on the Application Guidelines 2020.

## 3. For CAMPUS Asia Program

### Important Note

- The CAMPUS Asia Program is a student exchange / double degree program between Peking University, Seoul National University and the University of Tokyo. Japanese nationals and Korean nationals with Japan's special permanent residence visa are highly encouraged to apply for this option.
- Chinese citizens are not eligible to participate in the CAMPUS Asia Program from UTokyo due to the Peking University's policy.
- Follow the instructions on "How to Apply" in CAMPUS Asia Program website.  
<http://www.pp.u-tokyo.ac.jp/en/campusasia/course/admission/>

## Important Notes and Additional Eligibility Requirements for Scholarships

### 1. For Asia Development Bank-Japan Scholarship Program (ADB-JSP) and Joint Japan / World Bank Graduate School Program (JJ/WBGSP)

All dates and times are based on Japan Standard Time.

<Application Period>	<November 5, 2019 to 5pm December 25, 2019>
Deadline for Payment of Application Fee	December 24, 2019
Deadline for Letter of Reference	December 24, 2019
Deadline for Online Application <sup>1</sup>	5pm December 25, 2019
Deadline for Original Official Application Documents via International Courier Service <sup>2</sup>	5pm January 7, 2020
Deadline for Online Timed Video/Written Assessment Materials	5pm January 7, 2020
Shortlisted Applicants Announcement <sup>3</sup>	January 17, 2020
Interview Date <sup>4</sup>	January 21, 2020
Admission Results Announcement	January 23, 2020
Scholarship Nomination <sup>5</sup>	January 23, 2020
Scholarship Results Announcement	March 2, 2020

### Important Notes

#### [Both ADB-JSP and JJ/WBGSP]

- Decisions on scholarship awards will be made independently by ADB and WB. Scholarship nominees, who will be chosen from applicants offered admission to GraSPP, are required to complete the application procedures instructed by ADB and/or WB scholarships respectively. In order to process the scholarship nomination, the MPP/IP Desk will share the applicants' personal information with ADB and WB regardless of the provision of 11. Miscellaneous (3) on the Application Guidelines 2020.

#### [ADB-JSP only]

- ADB scholarship nominees will be required to submit the scholarship application, which includes the financial certificate to the MPP/IP Desk within several days after the scholarship nomination.
- The scholarship results will be announced by GraSPP.

#### [JJ/WBGSP only]

- WB scholarship nominees will be required to complete WB online application, which includes two letters of reference from their professional supervisors, by the deadline set by WB (approximately ten days).
- The scholarship awardees will be announced by WB.

<sup>1</sup> Completed application must be submitted through the online system.

<sup>2</sup> Original official application documents: C, D, I, K, M, and N. See Appendix 1. The MPP/IP Desk does not respond to inquiries of individual delivery status.

<sup>3</sup> Interview schedules will be notified as well at this time.

<sup>4</sup> Applicants who are invited to an interview are required to be available on the scheduled date and time. The designated date and time are not negotiable.

<sup>5</sup> Not all scholarship nominees can be awarded the scholarships.