

Early Warning, Alert and Response System (EWARS)

Database User Manual



Table of contents

Table of contents	1
Rationale	2
Get started of EWARS online	3
System requirement EWARS	4
Update online EWARS report	4
Set up your computer	4
Necessary EWARS database and dashboard	4
Basic of EWARS online	5
Secure online EWARS report	5
Easy and quick entry	6
Notifications	6
Control data entry for standard location	7
Screenshots (real work practices)	7
EWARS database	11
Store location of database	11
Login form of database	11
Enable content of MS Access database	11
Another method of enable content	11
Offline data entry of database	12
Surveillance data import	13
Completeness and timeless of data entry	13
EWARS dashboard	14
Dashboard updating	14
Dynamic report	15
Dynamic report filtering guideline	16
Static report (first page)	17
Static report (second page)	18
Static report filtering guideline	19
Static report detailing guideline	20
EWARS mapping	21
EWARS updating	21
User customaries mapping	22
Mapping guide	23
Selected mapping	24

Rationale

Under the stewardship of the Ministry of Health, Department of Public health has been implementing the disease surveillance and response in coordination with the related ministries, UN agencies, NGO and INGO and CSOs. Routine surveillance covers both indicator and event-based surveillance from sub-centre level to the Ministerial level. Monthly reporting of 17 Disease under National Surveillance, weekly reporting of integrated disease surveillance including Vaccine Preventable Diseases and immediate reporting of unusual event are sensitive enough to detect the outbreaks at all levels.

Myanmar has been facing with natural disasters and social disasters in the recent decades. All those disasters have impact on the health care delivery system, environmental and socio-economic determinants which favor the transmission of communicable diseases. After 2008 Cyclone Nargis which is the worst-ever disaster of the country, the Ministry of Health Myanmar has learnt a lot of lessons from the experiences not only on disaster management but also on disease surveillance, prevention and control.

Since then the Ministry of Health has been taking the leading role for EWARS and WHO has been facilitating the coordination with health partners and supporting technical and logistic supports whenever the country faces with the disasters.

After the social disaster in 2012 in Rakhine State, EWARS has been activated by the Ministry of Health in combination with the provision of emergency health care to the displaced population in Rakhine state in collaboration with the health cluster partners. The Ministry of Health has been strengthening EWARS with the assistance of the World Health Organization and health cluster partners in order to respond efficiently and effectively with life-saving interventions for the temporary camps and community. With the purpose of enhancing EWARS, Standard Operating Procedures for EWARS was updated in accordance with the current situation followed by development of a concrete database.

This database could be a useful M&E tool for the Disaster and Public Health Emergency Response (DPHER) Unit of Department of Public Health, particularly in disaster and conflict affected areas leading to prompt actions to save the lives of the people.

Get started of EWARS online

Online Early Warning, Alert and Response System (EWARS) Report for Notifiable Diseases can easily and simply start several ways as following:

Go and enter to link: <u>https://goo.gl/forms/sODhmQ5LPMEqFcyy2</u> for internet connected computer (OR)



• Enter with the shortcut of Early, Warning, Alert and Response System (EWARS) Report for Notifiable Diseases in <u>Mac OS</u>, <u>Windows OS</u>, <u>Chrome OS</u>, <u>Unix</u> with internet connected **(OR)**



• Enter with Home Screen Widget of Early, Warning, Alert and Response System (EWARS) Report for Notifiable Diseases in <u>Android OS</u> with internet connected **(OR)**



• Enter with Messages of SMS, Facebook Messenger, Viber, and so on with internet connected



System requirement EWARS



Photo Credit: QR Code Press

- Run on internet connected computers (smartphone, tablet, laptop, desktop, Smart TV, etc. which are powered by Android, Windows, iOS, Mac, Linux, etc.)
- Use any built-in browser without need any additional hardware, operation system, application, and user setup

(OR)

• Install <u>Google Chrome</u> (more simple, secure, and faster than ever) and see system requirements at this link: <u>https://support.google.com/chrome/a/answer/7100626?hl=en</u>

Update online EWARS report

- Get automatic update forms and formats with stable link
- Setup new apps and technical processes which are not requiring for using update online EWARS report
- Enter a link to another can support more and more smooth

Set up your computer

- Connect any kind and speed of internet (Mobile/Cellular Data, Wi-Fi, Network Cable etc.)
- Copy the Website Link of Online EWARS Report from one device to other
- Make easy to enter with (1) Add to Home Screen, (2) Desktop Shortcut, (3) Favorite List

Necessary EWARS database and dashboard

- <u>MS Excel Online</u> can use on the reliable browser of internet connected computers for online dashboard reports' users
- Install <u>MS Excel</u> for dashboard reports' users and <u>MS Access</u> for database's advanced users

Basic of EWARS online

Secure online EWARS report

Early Warning, Alert and Response (EWARS) Report for Notifiable Diseases
Department of Public Health, Ministry of Health and Sports, Myanmar * Required Go to this link
Please enter security code. * [Unicode] လုံခြုံရေးကုဒ်ရိုက်ထည့်ပေးပါ။ [Zawgyi] လုံခ်ီေရးကုဒ္႐ိုက္ထည့္ေပးပါ။ <u>https://goo.gl/forms/gZDKnK7EHJNn98bn1</u> (enter this link to get security code; ဝက်ဆိုက်လင့်မှ လုံခြုံရေးကုဒ်ရယူပါ; ဝက္ဆိုက္လင့္မွ လံုျခံဳေရးကုဒ္ရယူပါ)
Your answer



- Share the website link of online EWARS report (<u>https://goo.gl/forms/sODhmQ5LPMEqFcyy2</u>) to specific person who summit information
- Sign up "Security Code by Online EWARS Report" with Google Form
- Get your "Security Code" by email
- Use "Security Code" for a requested person only (please, do not share with other)
- Edit or delete the existing profile that can support with email

Easy and quick entry



- Few data typing and choose answer that can save your working time in real-life
- Select Other that must need to fill your customaries data entry (typing) input
- Go to the next page depend on your current selection that can help your selection quick

Notifications



- Pay attention to every questionnaire with * sign that are required (i.e. need to entry somethings)
- If you skip these required questions, you cannot go to next session

Control data entry for standard location

Please enter	. Pcode/loca	tion name. *		on this link
https://drive.google	e.com/file/d/1CkBE	RD9Y8CQgBebljuoOvZ	EbaovGAxMJ/view?	usp=sharing
Your answer				

- Recommend the typing of MIMU Pcode that is the major filling type
- Have the standard Pcode of Ward that is MMR############ (15 character)
- Have the standard Pcode of Village that is ###### (6 number)

Screenshots (real work practices)

Screenshots (start page)

00000	entry
Please select state/regic Unicode] ပြည်နယ် / တိုင်းဒေသကြီး / ဖြစ် ပ္ေ႐ြးခ်ယ္ပါ။	on/event. * စရပ်ရွေးချယ်ပါ။ [Zawgyi] ျပည္နယ္ / တိုင္းေဒသႀကီး / ျဖစ္ရ
Rakhine Conflict	
Test Event daily report	select for next
Other:	

• Entry security code that represent username and organization, and select state/region/event

Screenshots (second page based on previous 'event' selection)



• Show township list depend on the previous selection of state/region/event

Screenshots (second page recording location and consultation values)

[Optional] Please enter location name pcode when you chose near location. [Unicode] အနီးဆုံးနရောကို ရှမေရပြာပါက Pcode / တည္ညာနရောကို ရိုဂျာထည္ညာပပေါ။ [Zawgyi] အနီးဆုံးနေရာကို ရွေးခွယ်ပါက Pcode / တည်နေရာကို ရိုက်ထည့်ပေးပါ။	
Your answer	
Please select location type. * [Unicode] တည္ဟာနရောအမိုးအစားကိုရှပေါ။ [Zawgyi] တည်နေရာအမှိုးအစားကိုရွေးပါ။	
Temporary shelter	
O School	
O Monastery	
O Relief camp	
O IDP camp	
O Village	
O Ward	
O Other: Enter week OR	
Please enter epidemiological week. * [Unicode] ကခြံးစူးပွ ရကူသတ်တပရာ ထည့သူနာပါ၊ [Zawgyi] ရှေားစူးပြု ရက်ည 45	

- Enter Pcode/location name (that can see more detail on control data entry for standard location) and select location type
- Enter epidemiological week (OR) enter actual date that are depend on the previous selection of state/region/event

Screenshots (second page, last session for next topic)



- Select add another disease/syndrome which exist to summit (can skip '0' reported value)
- Select "No" that mean you finish to entry data on EWARS report

OR

Select between no. 1 and 18 that will go to this disease/syndrome section

• The case definitions of disease/syndrome (EWARS) can be seen at the bottom of the page

Screenshots (detail pages depending on previous disease selection)



- Select '6. Influenza Like Illness' on previous session
- Enter the number of cases and deaths on the disaggregation of age range
- Skip no value field with zero

NOTE 1: After cases and deaths will fully fill on it, the form of disease/syndrome will repeat for another disease/syndrome. This repeating process can stop when selected "No" on this form.

NOTE 2: Any edits and delete will make with email or phone with contact person.

NOTE 3: If users finish to summit online EWARS reports, users can get responses on your email automatically and directly.

EWARS database

Store location of database

Login

• Store database on D:\ drive for linking and updating the report of dashboard and map

form of database	2	
Click for more details.	Enable Content	
	🗐 frmlogin	× 1
	Login Name Password 5 OK Cancel	4

- 1. Click close button of login
- 2. Click 'Enable Content' button (SECURITY WARNING Some active content has been disabled.)
- 3. Restart (close & re-open) database
- 4. Enter your name and password (contact to the specific person)
- 5. Click 'OK' button (If Login Name and Password will wrong, notification box show.)

Enable content of MS Access database

- Store database to one place to another that need to make "Enable Content"
- Make "Enable Content" one time which do not require to make another time on this place
- Enter the correct name and password if you do not get response, need "Enable Content"

Another method of enable content

- 1. Click close button of frmlogin
- 2. Click "File", see in the top-left corner of MS Access Form Windows

\bigcirc	Database - Emergency Risk Management Team - Copy : Database- C:\Users\pkyaw\Desktop\Database - Emergency Risk Ma
Info	Info
New	Database - Emergency Risk Management Team - Copy
Open	Desktop
	Security Warning
Save As	Active content might contain viruses and other security hazards. The following content has been disabled:
Print	Table All Castard
Close	Always enable this document's active content (make this a Trusted Document)
Account	Advanced Options Select which active content should be enabled. This content will be enabled for this session only.
Options	Help prevent and correct database file problems by using Compact and Repair.
Feedback	Topen ordenese

3. Click "Enable Content" and then "Enable All Content" on the panel of Info (directly see)

Offline data entry of database

😑 frmEv	warsMain							_		×	
Survei	illance Data Entry	Survei	llance Data Im	port	Completer	less and Timele	55				
SUR	VEILLANCE	DATA	ENTRY	advar	nced mode			_			
	reporting date			25/0	8/2018			3	ID: 5890	/	2
÷?	week Number			34 w	k, 2018		~				
÷Ϋ	township			Sittv	ve		∼ Rakhine	+			
49 9	name of location - f	reely ent	ry 5	Thet	: Kal Pyin Ca	mp	\sim				
÷?	type of location			IDP	Camp		\sim				
# <u></u> ?	organization			MoH	IS		MINISTRY OF SPORTS ,,	HEALTH AND)		
	6										
Rep	oorting of cases: 📲	c	Quick Guide: Data	list can ad	ld with the click	ing of plus button. ((ဒေတာစာရင်းများကို အပေါင်း	လေ့တ်နှိပ် ထည့်သွင်	်းနိုင်ပါတယ်။)	_	
\angle	description 🔹	code 👻	cases (0 - <5	years)	 deaths () - <5 years) 🕞	cases (≥ 5 years)	 deaths (≥ 	5 years)		
	17.Total consultati 🗸	С	18		0		26	0			7
*			0		0		0	0			<u> </u>
4							8		Þ		
	M	4		M	*	<i>A</i> A	export to exce	export t	o original	I	
								9			

- 1. Enter "Surveillance Data Entry" for offline data entry and edit
- 2. Look Surveillance ID that is automatic ID but need to record this on received paper
- 3. Entry reporting date (OR) click to calendar logo for date selection
- 4. Choose your data on drop-down list and see relevant info on right panel similar another
- 5. Mean "freely entry" that can entry your data, do not exist on the drop-down list
- 6. Click on "green plus sign" can add data on the drop-down list similar another
- 7. Entry detail information for reported disease(s) but do not create '0' reported disease row(s)
- 8. Click the button of back, forward, delete, and search

Find and Repl	ace			? ×
Find Repla	ace			
Find What:	25/08/2018		~	Find Next
				Cancel
Look In:	Current field	\sim		
Match:	Whole Field	\sim		
Search:	All \sim			
	Match Case	Search Fields As Formatted		

support the advance search of look in (current OR whole field), match (several type)

9. Get the dataset of MS Excel file for detail analysis on SPSS, Power BI, ArcGIS, etc.

Surveillance data import

That is automatically link with Google Forms.

Completeness and timeless of data entry

	😑 frmEwarsMain			- 🗆 X	
	Surveillance Data Entry	Surveillance Data Import	Completeness and Timeless		
	Completeness ar	nd Timeliness			
	₽ ? WeekNoID	5 wk, 2018	× 1	ID: 0005	2
3	DateReport	5/31/2018			
	Expected	6	4		
	Received	3	Completenes	50.00%	5
	Ontime	1	Timeliness	16.67%	
	Remark				
			A export to excel	7	
		e	5		

- 1. Select "WeekNoID" on drop-down list
- 2. Look 'ID' that is automatic ID
- 3. Click on "green plus sign" can add data on the drop-down list
- 4. Entry reporting date (OR) click to calendar logo for date selection
- 5. Get auto results on 'Completeness' and 'Timeless' when put number values on 'Expected', 'Received', and 'Ontime'
- 6. Click the button of back, forward, delete, and search

×
Next
incel
a

support the advance search of look in (current OR whole field), match (several type)

7. Get the dataset of MS Excel file for detail analysis on SPSS, Power BI, ArcGIS, etc.

EWARS dashboard

Dashboard updating

• Store database on **D:\ drive** for linking and updating the report of dashboard and map



(OR)

- Use offline dashboard (system requirement: Microsoft Excel 2007 and above)
 - a. The updated database does not exist on **D:\ drive**.
 - b. Information will get previous received period
 - c. Update EWARS dashboard can download on this link: <u>https://drive.google.com/drive/folders/1MusEOoCZRAHKIf-QY22su2oj-</u> <u>4pfnWck?usp=sharing</u>

(OR)

 Use online dashboard with this link: <u>https://worldhealthorg-</u> <u>my.sharepoint.com/:x:/g/personal/pkyaw_who_int/Ed6kTVfWmVBCvID0FXYW_YQB-</u> <u>g_nvlaaN2pTR2aLWeRTXA</u>

Dynamic report



- Update Dynamic Report's titles or labels that will automatically change depending on filtering
- Inform "Cases by Weekly Trend" filtering location and notifiable disease (not include period) *
- Keep data and information depending on filtering

Dynamic report filtering guideline



- 1. Filter EWARS of Notifiable Disease (Single-Select)
- 2. Filter Reported Organization (Multi-Select)
- 3. Filter Reported Township (Multi-Select)
- 4. Filter Locations including Wards, Villages, and Camps (Multi-Select)
- 5. Filter Location Types (Multi-Select)
- 6. Filter Year and Epi Week (Multi-Select)

Note: These selections are hide items with no data and effect on the full of EWARS Dynamic Report

Static report (first page)



Rakhine State

The dashboard of early, warning, alert and response system (EWARS)

Partner List

MSF-Holland, International Rescue Committee, University Research Co., LLC, International Organization for Migration, Myanmar Health Assistant Association, Action Contre La Faim, Myanmar Heart Development Organization, Save the children, International Federation of the Red Cross, Myanmar Red Cross Society, Mercy Malaysia, Relief International, International Committee of the Red Cross, Malteser International, State Public Health Department, German Development Cooperation, Jhpiego, Myanmar Medical Association, Myanmar Nurses and Midwives Association, Myittar Resource Foundation, State Medical Services Department, The United Nations Office for Project Services, United Nations Children Funds, United Nations Population Fund, World Health Organization, MINISTRY OF HEALTH AND SPORTS.

Reports | W39 (2018)



- Update Static Report's titles or labels that will automatically change depending on filtering
- Inform "Partner List" updating manually (not link with database) *
- Keep data and information depending on filtering

Static report (second page)



- Update Static Report's titles or labels that will automatically change depending on filtering
- Inform "Partner List" updating manually (not link with database) *
- Keep data and information depending on filtering

Static report filtering guideline

1 2 3 4 5 24 6 7 8 9 10 24 11 12 13 14 15	018
6 7 8 9 10 20 11 12 13 14 15	018
11 12 13 14 15	
16 17 18 19 20	
21 22 23 24 25	
26 27 28 29 30	
31 32 33 34 35	
36 37 38 39	

• Filter easily on single week and single year for Static Report



• Get more details for "Click Show Details" (OR) "Figure..."

Static report detailing guideline

Number o	f Reports b	y Organization W39 (2018)	Go Back to Static Report	
location	reported	1		
ACF	6			
IRC	13			
MHAA	26			
MM	10			
MoHS	3	Double Click to get		
MRCS	24	more details info		
MRF	4	nore details into		
MSF-H	9			
Grand Tota	l 95			

- 1. Show data sheet when "Click Show Details" (OR) "Figure..."
- 2. Get data values (or) results for the filtered period of week and year
- 3. Click "Go Back to Static Report" for easier jumping usage

Organization 💌	CasesUnder5 💌	DeathUnder5 🔽	Cases5AndAbove 💌	Death5AndAbove 💌	NoOfCases 💌	NoOfDeath 💌	NoOfConsultations
MRF	16	0	78	0	94	0	94
MRF	63	0	246	0	309	0	309
MRF	5	0	57	0	62	0	62
MRF	5	0	56	0	61	0	61

• Get more details info with several disaggregation such as 'age group', 'consultation', etc.

EWARS mapping

EWARS updating

• Store database on **D:\ drive** for linking and updating the report of dashboard and map



(OR)

- Use offline dashboard (system requirement: Microsoft Excel 2007 and above)
 - a. The updated database does not exist on **D:\ drive**.
 - b. Information will get previous received period
 - c. Update EWARS Mapping can download on this link: <u>https://drive.google.com/drive/folders/1kVqU3HjgPYBpkj5SAONDtqSCHVXO-Bn5?usp=sharing</u>

r cus	tomaries m	apping		1		2	
	Please select I	NDICATOR	no_of_cases		for DISEASE		
		3	4				
	at YEAR	2018	between Wk		and Wk	39	
	Map Values		Selected Pcode		Selected Township		
7	State /				Value of		
	Region 🔽	District 💌	Townshir 🔻		Cases 💌	Rank 💌	
	Rakhine	Sittwe	Sittwe	MMR012001	11,999	1	
	Rakhine	Sittwe	Ponnagyun	MMR012002	138	8	
	Rakhine	Sittwe	Pauktaw	MMR012007	1,299	3	
	Rakhine	Sittwe	Rathedaung	MMR012008	1	10	
	Rakhine	Mrauk-U	Mrauk-U	MMR012003	554	6	
	Rakhine	Mrauk-U	Kyauktaw	MMR012004	1,599	2	
	Rakhine	Mrauk-U	Minbya	MMR012005	668	5	
	Rakhine	Mrauk-U	Myebon	MMR012006	710	4	
	Rakhine	Maungdaw	Maungdaw	MMR012009	66	9	
	Rakhine	Maungdaw	Buthidaung	MMR012010	0	11	
	Rakhine	Kyaukpyu	Kyaukpyu	MMR012011	367	7	
	Rakhine	Kyaukpyu	Munaung	MMR012012	0	11	
	Rakhine	Kyaukpyu	Ramree	MMR012013	0	11	
	Rakhine	Kyaukpyu	Ann	MMR012014	0	11	
	Rakhine	Thandwe	Thandwe	MMR012015	0	11	
	Rakhine	Thandwe	Toungup	MMR012016	0	11	
	Rakhine	Thandwe	Gwa	MMR012017	0	11	
	DISEASE CODE: 02. Acute watery c Acute watery c	01. Acute blood ry diarrhoea w liarrhea with m	dy diarrhoe (su ith severe deh iild/moderate	spected shigel ydration (suspe dehydration	losis) ABD; ected cholera)* - AWD-MD;	AWD-SC; 03	
	Influenza Like	Illness ILI; 0	7. Acute Flaccid	Paralysis AF	••••••••••••••••••••••••••••••••••••••	5 JANI , UO.	
	08. Suspected	Acute Mening	itis MEN ; 09	. Suspected de	engue haemorrh	agic fever*	
	SDHF ; 10. Fe	ver with rash	* FWR-CM;	12. Neonatal	tetanus NN	IT; 13. Acute	

1. Filter 'indicators' ("no_of_cases", "no_of_consultation", and "proportion_mobility")

15.Unexplained deaths -- UED; 16.Unexplained fevers (e.g. Typhoid) -- FUO; 17.Total

2. Filter 'Notifiable Diseases' (ILI, AWD, and so on)

consultations -- C; 18.Emergency patient referral -- R;

- 3. Filter 'Year' ("2017", "2018", and so on)
- 4. Filter 'starting epi week'
- 5. Filter 'ending epi week'
- 6. Update result values depending on filtering above
- 7. Click to get mapping color ranking updated

Mapping guide



- 1. Show automatic labeling depending on your filter
- 2. Click Map Values and get updated ranking color linked with data table

Selected mapping



- 1. Select a lock cell of MIMU Pcode
- 2. Click the button of "Selected Pcode"

Microsoft Excel	Х					
Selected PCode is highlighted green.						
ОК						

- 3. Get mapping green area highlight and show message "Selected PCode is highlighted green"
- a. Select a mapping area part
- b. Click the button of "Selected Township"

Microsoft Excel	×			
Rakhine Sittwe Sittwe				
Value is 11,999				
MIMU place code is MMR012001				
OK	-			
UK UK				

c. Show detail message reply about location, value and MIMU place code (PCode)