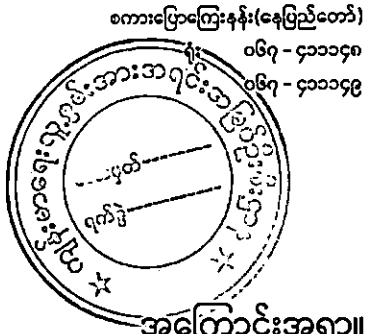


ပြည်ထောင်စုသမ္မတမြန်မာနိုင်ငံတော်အစိုးရ
 ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန
 ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာန



စာအမှတ်။ ၁(က)(၁)၂၀၂၀(၅၃၉၈)ကလရ။
 ရက်စွဲ။ ၂၀၂၀ခုနှစ်၊မေလ(၁၈)ရက်။

အကြောင်းအရာ။
 ရည်ညွှန်းချက်။

- ပညာသင်ဆုလျှောက်ထားနိုင်ကြောင်း အကြောင်းကြားခြင်းကိစ္စ။
- ၁။ ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန၏ (၁၄-၂-၂၀၂၀)ရက်စွဲပါစာအမှတ်၊ IRD/ ပညာသင်/ထလ(၂၀၂၀)/၂၈၆၈။
 - ၂။ ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန၏ (၁၂-၅-၂၀၂၀)ရက်စွဲပါစာအမှတ်၊ IRD/ ပညာသင်/နလ(၂၀၂၀)/၇၉၇၉။

အကြောင်းအရာပါကိစ္စနှင့်ပတ်သက်၍ NIRAS နှင့် Swedish Government (Sida)၏ အထောက်အပံ့ဖြင့် အောက်ဖော်ပြပါပညာသင်ဆုသို့ အရည်အချင်းပြည့်မီသော လုပ်ငန်းတာဝန်နှင့် ကိုက်ညီသည့်ဝန်ထမ်းများ သက်ဆိုင်ရာ Website တွင် (၂၆-၄-၂၀၂၀)ရက်နေ့ နောက်ဆုံးထား၍ ယှဉ်ပြိုင်လျှောက်ထားနိုင်ပါကြောင်း ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနမှ ပြည်သူ့ကျန်းမာရေး ဦးစီးဌာနသို့ ရည်ညွှန်း(၁)ပါစာဖြင့် အကြောင်းကြားထားပြီးဖြစ်ပါသည်။

အဆိုပါသင်တန်းအတွက် အဆိုပြုလွှာများကို (၂၄-၅-၂၀၂၀)ရက်နေ့အထိ နောက်ဆုံးထား ပေးပို့ရန် တိုးမြှင့်သတ်မှတ်ပါကြောင်း နိုင်ငံခြားပညာသင်စိစစ်ရွေးချယ်စေလွှတ်ရေးလုပ်ငန်း ကော်မတီမှ ထပ်မံအကြောင်းကြားလာသည်ကို ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနမှ ရည်ညွှန်း(၂)ပါစာဖြင့် ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ သိရှိဆောင်ရွက်နိုင်ပါရန် အကြောင်းကြားလာပါသဖြင့် လျှောက်ထားလိုသူများသည် သက်ဆိုင်ရာ Website တွင် တိုက်ရိုက် လျှောက်ထားနိုင်ပါကြောင်းနှင့် လျှောက်ထားသူများ၏ အမည်စာရင်းအား CV(Updated)၊ ဘွဲ့လက်မှတ်မိတ္တူနှင့်တကွ သက်ဆိုင်ရာဦးစီးဌာန/တက္ကသိုလ်များ၏ ထောက်ခံချက်ဖြင့် ကျန်းမာရေး လူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ ပြန်လည်ပေးပို့ပါရန် အကြောင်းကြားပါသည်။

သင်တန်းဘာသာရပ်
**Advanced International Training Programme on Sustainable Urban
 Water and Sanitation-Integrated Processes (SUWAS Asia 2020 D)**
 Phase 2
 Phase 4

(မှတ်ချက်။ ပညာသင်ဆုနှင့်ပတ်သက်သည့် ပူးတွဲပါစာရွက်စာတမ်းများကို ဦးစီးဌာနများနှင့် တက္ကသိုလ်များ၏ e-mail များသို့ ပေးပို့ထားပြီးဖြစ်ပါသည်။

၀၆၆၆၆
 (ဒေါက်တာတင်တင်လေး)
 ညွှန်ကြားရေးမှူးချုပ်
 ၂/၆ ၆

ကြော်ငြာသင်ပုန်း။

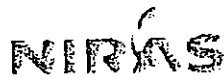
ဖြန့်ဝေခြင်း-

- ညွှန်ကြားရေးမှူးချုပ်၊ ဦးစီးဌာနများအားလုံး။
 - ပါမောက္ခချုပ်၊ တက္ကသိုလ်များအားလုံး။
 - ဒုတိယညွှန်ကြားရေးမှူးချုပ်(သင်ကြားရေး)
 - ဒုတိယညွှန်ကြားရေးမှူးချုပ် (စီမံ/ဘဏ္ဍာ/ဝန်ထမ်းရေးရာ)
 - ညွှန်ကြားရေးမှူး(သူနာပြု)
 - ညွှန်ကြားရေးမှူး(လူ့စွမ်းအားအရင်းအမြစ်)
- } ဖြန့်ဝေနိုင်ရေးအတွက်ပေးပို့ပါသည်။

အရည်အချင်းသတ်မှတ်ချက်များ

- (၁) မိဘနှစ်ဦးစလုံးအပြင် ဇနီး/ခင်ပွန်းအားလုံးနိုင်ငံသားဖြစ်ရပါမည်။ (ဧည့်နိုင်ငံသားနှင့် ပြုနိုင်ငံသားများကိုလည်းလျှောက်ထားခွင့်ပြုသည်။)
- (၂) လျှောက်ထားသူသည် ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနလက်အောက်တွင် အမြဲတမ်းဝန်ထမ်းအဖြစ် တာဝန်ထမ်းဆောင်နေသူဖြစ်ပြီး လျှောက်လွှာပိတ်သည့်နေ့ တွင် အနည်းဆုံးအမှန်တကယ်အမှုထမ်းသက်(၁)နှစ်ရှိသူဖြစ်ရပါမည်။
- (၃) အသက်ကန့်သတ်ချက်မှာ ပညာသင်ဆုကမ်းလှမ်းသည့်အဖွဲ့အစည်း၏ သတ်မှတ်ချက် အတိုင်းဖြစ်ပြီး၊ သတ်မှတ်ချက်မရှိပါက အသက်(၅၅)နှစ်အောက်ရှိသူဖြစ်ရပါမည်။
- (၄) နိုင်ငံခြားတွင် (၆)လနှင့်အထက် သင်တန်းတက်ရောက်ခဲ့သူဖြစ်ပါက မြန်မာနိုင်ငံသို့ပြန် ရောက်ပြီး အနည်းဆုံး(၃)လ တာဝန်ထမ်းဆောင်ပြီးသူဖြစ်ရပါမည်။

(မှတ်ချက်။ ။ လျှောက်ထားသူများစာရင်းအား ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနသို့ တင်ပြ နိုင်ရေးအတွက် ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ ကြိုတင်ပေးပို့ နိုင်ပါရန်နှင့် Acceptance Letter ရရှိပြီးမှ တင်ပြလာပါက ဆက်လက် ဆောင်ရွက်ပေးမည်မဟုတ်ပါ။)



**Invitation to Nominate Candidates for the
Advanced International Training Programme¹
on Sustainable Urban Water and Sanitation – Integrated Processes
(SUWAS Asia 2020 D)**

June 2020 – August 2021

Achieving sustainable urban water and sanitation services for everyone, everywhere is one of the global Sustainable Development Goals to be met by 2030. To meet this goal we need to be creative and use a much greater range of solutions. Above all, it will require commitment and hard work by change agents, professional organisations and communities at the local level. This advanced international training programme on Sustainable Urban Water and Sanitation – Integrated Processes (SUWAS), seeks to contribute with increased knowledge, skills and capacity.

Sida has commissioned NIRAS and WaterAid to jointly implement the SUWAS programme, and invited countries are: Bangladesh, Cambodia, Lao PDR, Myanmar and Nepal. The programme aims to gather public institutions, agencies and organisations operating in the same geographical area to promote collaboration in the local/national context, and the focus for this programme is on:

Bangladesh – Dhaka
Myanmar – Yangon

Cambodia – Siem Reap
Nepal – Kathmandu

Lao PDR – Pakse

Organisations working in other parts of the invited countries, are also welcome to nominate candidates, but should be aware of the priority given to the selected areas.

The overall goal of the programme is to contribute to improved planning and implementation for more sustainable urban water and sanitation services, where the rights, needs and demands of all citizens including those of marginalised groups are taken into account. The intervention is carried out as a number of training programmes with a new batch of participants for each programme. At the end of the training, the participants shall have gained new knowledge, understanding and strengthened self-confidence in relation to systemic solutions for sustainable urban water and sanitation; integrated approaches; and organisational change processes. Organisations participating in the whole intervention, will have a great opportunity for capacity development, enhanced integration and cooperation and active contribution to more sustainable, and inclusive planning and implementation of urban water and sanitation.

You are now being invited to the programme of SUWAS Asia 2020 D, which runs from June 2020 to August 2021. It consists of five compulsory phases including three mentor supported self-study phases and two scheduled phases,
one in Sweden, **21 September – 9 October, 2020**,
and one in Nepal, **1 – 12 March, 2021**.

¹ Advanced International Training Programmes (ITPs) are funded by the Swedish International Development Cooperation Agency (Sida). Programmes are organised in a number of technical and administrative fields where Sweden has experience and expertise to share.

On behalf of Sida, we are inviting institutions and organisations active in urban water and sanitation, ready to engage in processes for change and to invest in capable and engaged employees as potential change agents. We trust that you will find the programme interesting and hereby invite you to nominate candidates.

Candidates may be nominated by authorities, institutions, universities, NGOs, water utilities or other private companies active in the water and sanitation sector. The programme is primarily targeting organisations, not individuals, and efforts will be made to establish relationships with key organisations. Capacity and interest to drive change processes to achieve long-term goals, and a certain level of influence on the water and sanitation sector, is a prerequisite to become a collaborative organisation.

Applicants should hold a key position in their organisation, with influence on a strategic level. He/she should have the engagement and power to initiate and drive change processes, hold a relevant academic degree; and be available and motivated for active participation through the whole training programme.

Sida strives for gender balance, and due to the underrepresentation of female professionals in the sector, organisations are strongly encouraged to nominate **female candidates** for the programme. Sida will cover the costs for programme fee and literature as well as accommodation, meals, health insurance, and international flights to the scheduled phases.

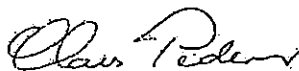
The training programme will be conducted in English. Please find more information in the enclosed brochure and application form, also available for download on NIRAS's website:

<https://www.niras.com/development-consulting/publications/suwas-itp-publications/>

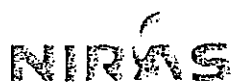
The application closing date is **26 April, 2020**. By then a scanned copy of the application should have been submitted by e-mail to itp@niras.se. If a scanned copy is not possible, the original application shall be submitted to the nearest Swedish embassy/consulate.

For further information, please contact the ITP Secretariat
Telephone: +46 8 545 533 00
E-mail: itp@niras.se

Yours sincerely,



Claus Pedersen, Programme Director SUWAS ASIA
NIRAS Sweden AB



To: Embassy of Sweden, Myanmar

2020-01-14

INVITATION TO ITP 301 SUWAS Asia 2020 D

Dear Sir/Madam,

Myanmar has been invited to nominate candidates to the Sida financed Advanced International Training Programme on Sustainable Urban Water and Sanitation – Integrated Processes - ASIA, 2020 D, arranged by NIRAS, in collaboration with WaterAid. The programme will begin in June 2020 and last for 15 months. It includes, among other activities, three weeks scheduled in Sweden and two weeks scheduled in Nepal.

Please find brochures and application forms enclosed. Digital versions may also be found on our website: <http://www.niras.com/dc> (International Training Programmes / Sustainable Water and Sanitation Asia 2020D). The hardcopies will be sent by DHL within 2 weeks.

The deadline for applications is: **26 April, 2020.**

To promote a fruitful networking among participants and to support actual impact on the implementing level, this programme aims to gather organisations operating in one specific area in the country. In Myanmar, the selected area is Yangon and any organisation working with water and sanitation in Yangon is encouraged to nominate candidates to the programme.

Organisations working in other areas than Yangon, are also welcome to nominate candidates, but should be aware of the priority given to the selected area.

Candidates may be nominated by authorities, institutions, universities, NGOs, water utilities or other private companies active in the water and sanitation sector. **The programme is targeting organisations, not individuals, and efforts will be made to establish long-term relationships with key organisations.** Such collaborative organisations should be willing to commit themselves to participation over several years and to cooperate with other organisations in the programme. Capacity and interest to drive change processes to achieve their long-term goals, and a certain level of influence on the water and sanitation sector, is a prerequisite to become a collaborative organisation.

We will work through national facilitators to identify and support relevant organisations locally. Still, we would be grateful for the Embassy's help in distributing the information to relevant organisations and contacts in Yangon, Myanmar.

Please do not hesitate to contact us, if you have any questions regarding the Training Programme and its content.

Yours sincerely,
NIRAS Sweden AB


Claus Pedersen
Programme Director
E-mail: claus.pedersen@niras.se
Phone: +46 8 54553327

(5)

www.sida.se/itp

ANNUAL INTERNATIONAL TRAINING PROGRAMME

UP: 301D

Sustainable Urban Water and Sanitation – Integrated Processes

June 2020 – August 2021

Phase 2 in Sweden: 21 September – 9 October, 2020

Phase 4 in Nepal: 12 March, 2021

Closing date:
26 April,
2020



Sweden

Sverige





INVITATION

Dear reader

Ensuring everyone has access to Sustainable Urban Water and Sanitation services is one of the global Sustainable Development Goals that humankind is to meet by 2030. To achieve this target, we need to be creative, thinking and acting out of the box, and applying a much greater range of solutions. Above all, it will require commitment and hard work by change agents, professional organisations and communities at the local level. This International Training Programme will contribute knowledge and skills that will make a difference at city level and in the participating countries. The programme has a regional outreach that strengthens professional networks within and between the represented Asian countries.

We welcome the participation of public institutions, companies, and civil society organisations that want to contribute to a constructive change both in the sector and their own organisation. The programme is designed for senior professionals who have a mandate to initiate change and implement reform processes within their respective organisations.

As an individual participant, you will take part in a programme that incorporates the latest developments in your professional area, and you will benefit from exchanges with Swedish and international experts. You will develop a network of colleagues from other countries and gain enhanced knowledge of innovative working methods. The drive for improvements in your own organisation is at the heart of this programme. Our training methodology takes the operational and strategic challenges you and your organisation face as the point of departure, and we expect you and your organisation are willing to invest the time and resources needed to make change happen.

Each participant contributes with his or her own unique experience and background which enriches the learning and collaborative exchange process among participants, facilitators and experts.

Sida has commissioned NIRAS and WaterAid to jointly implement this advanced international training programme on Sustainable Urban Water and Sanitation – Integrated Processes. We welcome the participation of collaborative organisations that are active in urban water and sanitation, ready to engage in processes for change, and able to invest in capable and engaged employees as potential change agents. We trust that you will find the programme interesting and hereby invite you to nominate candidates.

Alan AtKisson
DIRECTOR OF PARTNERSHIP
AND INNOVATION
Sida

Anna Liljelund Hedqvist
COUNTRY DIRECTOR
NIRAS Sweden AB

Cecilia Chatterjee-Martinsen
EXECUTIVE DIRECTOR
WaterAid Sweden



ABOUT THE PROGRAMME

Programme objectives

This International Training Programme's overarching objective is to contribute to improved planning and implementation of more sustainable urban water and sanitation services, where the rights, needs and demands of all citizens including those of marginalised groups are taken into account.

The term sustainability addresses environmental, social and economic long-term factors. Sustainability can be achieved only through an increased awareness of the need for integrated approaches and by supporting key organisations in their processes for such a change.

The intervention is carried out as a number of training programmes, one following the other, with a new batch of participants for each programme. At the end of each programme, participants are expected to have gained new knowledge, understanding and strengthened self-confidence in relation to systemic solutions for sustainable urban water and sanitation; integrated approaches; and organisational change processes. Organisations participating more extensively in the whole intervention (i.e. across several programmes) will have a great opportunity to actively promote sustainability, integration, and inclusion of vulnerable groups in the planning and implementation of urban water and sanitation.

BENEFITS FOR THE PARTICIPANT

- › Increased knowledge of methods and tools for planning of sustainable urban water and sanitation services and systems
- › Increased capacity to initiate and drive organisational change processes
- › Shared experiences from colleagues in other parts of the world
- › Extended professional network

BENEFITS FOR THE ORGANISATION

- › Professional support for more sustainable and inclusive water and sanitation services
- › Educated and encouraged staff that will help achieve your strategic goals
- › Collaboration opportunities with various organisations, experts and agencies

Contents

The programme includes four learning modules, three that are more technical and one being the Change Module. Cutting across and integral to all the modules are the SUWAS Key Principles:

Equity and Inclusion – in governance and infrastructure. How to address and improve policies, standards, decision-making processes, finance and gender, for systems and service provision that take into consideration the rights, needs and demands of all citizens, including those of marginalised groups.

Sustainability – in technology and practices. How to develop and find solutions, approaches, practices and technology that is appropriate and contributes to more sustainable service provision over time, such as use and reuse of water, improved approaches towards non-revenue water and asset-management, innovative sanitation solutions and new methods of improving hygiene practices.

Integration – in approaches and collaboration across sectors. How to work with more integrated approaches in policy, planning and service provision, more holistic urban development, managing conflicting goals, increasing synergies across sectors and spurring collaboration and new ways of working within and between organisations/institutions at city-level and beyond.

The Change Module – provides knowledge on how to work as a change agent and manage change processes that will strengthen the organisation's ability to support and deliver improved water, sanitation and hygiene activities and services.

CHANGE PROJECT

In the programme, each participant will, in close cooperation with colleagues and supervisor, identify a change idea that can contribute to the achievement of both the programme's objectives and the organisations' own strategies and long-term goals. Based on this idea, a Change Project (CP) will evolve as the programme provides new knowledge and understanding. The participants work together in country teams supported by one international mentor and a national facilitator; the latter will be available for face-to-face meetings and discussions, also with the colleagues and supervisors. The success of the CP will depend largely on the support of and collaboration with the participant's immediate supervisor and colleagues. During phases 1, 3 and 5, the work with the CP shall be carried out as a part of ordinary working time, therefore it is essential that the supervisor allocates and approves such time.

Please note that neither Sida, nor NIRAS provides any financial support to help realise the CP.

Programme structure

The training programme consists of five compulsory phases. The evolution of an organisational Change Project (CP) constitutes a major role, binding all phases together.

Phase 1 – Inception (4 months)

Country teams are established with support from the national facilitator. Participating organisations carry out an organisational analysis that shall be presented in Phase 2. They organise an internal meeting in their organisations, to start building support.

Phase 2 – In Sweden (3 weeks)

Participants engage in an intensive programme of lectures, study visits, exercises and skills development. All participants are expected to share their own expertise and experiences with their peers. The CP will start to evolve with the support of the mentors' coaching, peer reviews, and individual work, and an action plan is formulated.

Phase 3 – Change Project Development (4 months)

The CP will now be discussed, adjusted and internalised in the home organisation. Together with colleagues the participant starts to put his/her plan into action. Activities will vary substantially between organisations and types of CP. The programme will support the process through regular contacts with the national facilitator and meetings in the country team.

Phase 4 – In Nepal (2 weeks)

Participants exchange experiences of implementing their CP thus far. Some participants will further elaborate on their action plans and others will start looking at the next step of implementation. The national facilitators will support the work as will peer reviews and group discussions. Additional theory and exercises are provided, as well as field trips and case studies from the regional and local context.

Phase 5 – Implementation Continues (5 months)

The participants implement their CP in collaboration with colleagues and supervisors. Further mentor support is provided. By the end of this phase, the participants organise a national seminar to present the CP and discuss further actions. Participants will receive a Training Certificate upon final reporting and approval.

METHODOLOGY

This programme is more than a training of individuals. It is a comprehensive capacity building programme aimed at organisational change which facilitates more efficient and sustainable planning and implementation of urban water and sanitation systems. The impact of the programme is totally dependent on the commitment of the engaged individuals and organisations. It is designed in a way that participants can actively involve their own workplace/organisation and to base learnings on their own experiences and work context. For the scheduled phases, a range of tools and methods support this learning approach, including group work, discussions, seminars, case studies, study visits and lectures. Participants are expected to contribute actively with their own experiences and expertise. Participants will also manage the CP development and implementation throughout the 15 months of the programme duration with the support and coaching of the programme mentors and peers. The programme applies an action-learning methodology.

The number of participants is limited to 25-30 in order to ensure a close working relationship between participants, lecturers and mentors.

MANAGEMENT AND STAFF

NIRAS organises the programme in collaboration with WaterAid. The team of lecturers and mentors include Swedish and international experts as well as experts from participating countries, all with extensive experience within their respective fields.

TIME TABLE	
WHERE:	WHEN:
Phase 2 will take place in Sweden and Phase 4 in Nepal.	The Programme is about 15 months and runs from June 2020 - August 2021.
The other phases will be conducted within the participants' home countries.	Phase 2 in Sweden: 24 September - 9 October, 2020.
	Phase 4 in Nepal: 1 - 2 March, 2021.

Admission requirements

INVITED COUNTRIES AND LOCATIONS

Invited countries are:

Bangladesh, Cambodia, Lao PDR, Myanmar and Nepal.

To promote collaboration and integration between participants in their national working context, the programme aims to gather organisations operating in the same geographical area.

The programme is therefore focusing on the following locations: Bangladesh – *Dhaka*, Cambodia – *Siem Reap*, Lao PDR – *Pakse*, Myanmar – *Yangon*, Nepal – *Kathmandu*.

Organisations working in other parts of the invited countries, are also welcome to nominate candidates, but should be aware of the priority given to the selected areas.

TARGET GROUP

Authorities, institutions, universities, NGOs, water utilities or other private companies active in the water and sanitation sector may nominate candidates.

The programme primarily targets organisations, not individuals, and efforts will be made to establish long-term relationships with key organisations. Such collaborative organisations should be willing to commit themselves to participation over several years and to cooperate with other organisations in the programme. Capacity and interest to drive change processes to achieve their long-term goals, and a certain level of influence on the water and sanitation sector, is a prerequisite to become a collaborative organisation. Candidates from collaborative organisations may be prioritised.

Applicants to the programme should:

- hold a key position in their organisation, with influence at a strategic level;
- have the engagement and power to initiate and drive change processes;
- hold a relevant academic degree; and
- be available and motivated for active participation through the whole training programme.

As women are underrepresented among professionals in the water and sanitation sector and since we strive to obtain a gender balance in the programme, organisations are strongly encouraged to nominate women.

LANGUAGE REQUIREMENTS

The training programme will be conducted in English and good English skills, both orally and in writing, are required. Candidates from countries where English is not an official language should do a language test with an official body in the home country, unless other documentation to support her/his ability can be provided. Proficiency in English must be certified on the application form.

HEALTH REQUIREMENTS

Considering that the training programme consists of international travels and work away from home in a new environment, good health and full working capacity is required. It is therefore recommended that candidates undergo a medical examination before completing the medical statement in the application form.

OTHER REQUIREMENTS

The applicant must have a functioning e-mail address, be an active user of e-mail and have regular, reliable access to the internet. Due to the nature of the programme, family members are not allowed to accompany participants to the scheduled courses.

COSTS

Sida will cover the costs of the programme fee and required literature as well as accommodation, meals, health insurance, and international travel to the scheduled courses. However participants/organisations are responsible for any other costs such as:

- personal expenses
- domestic travel and transfers
- visa fees
- any local airport taxes and departure fees or such.

APPLICATION PROCESS

Closing date for application is 26 April 2020

APPLICATION

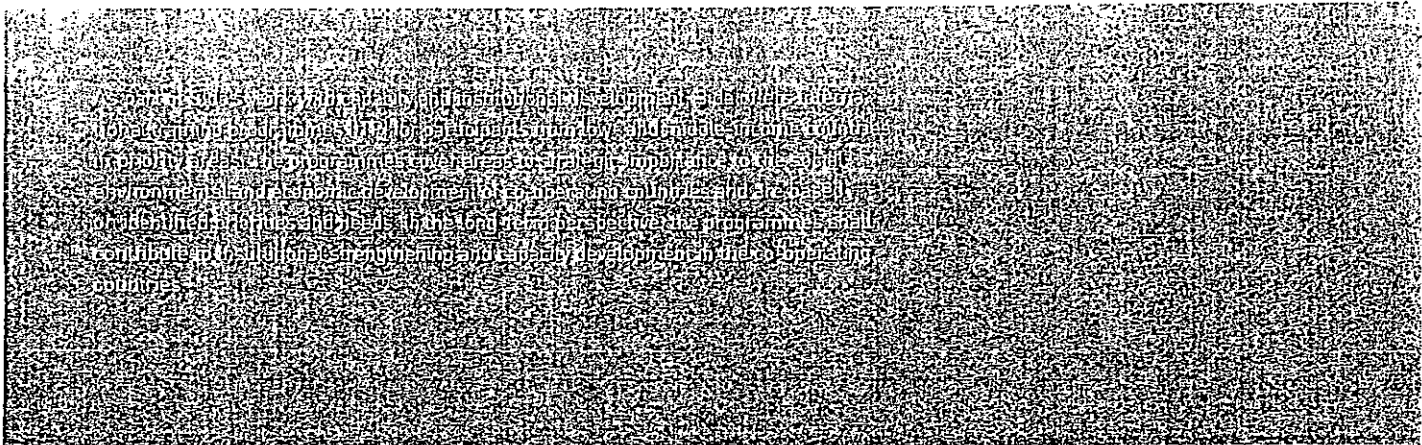
- The application should be written on the special form and include a recent photo.
- Make sure your application is complete, correct and readable.
- A candidate has to be nominated by his/her organisation and the application must be signed by an authorized director/manager.
- A scanned copy of the application shall be submitted by e-mail to itp@niras.se.
- If a scanned copy is not possible, the original application shall be submitted to the nearest Swedish embassy/consulate.

SELECTION

Based on the requirements stated above a first selection of 35-40 candidates will be made. Some of these candidates will then be interviewed before the final selection of 25-30 participants is decided. All applicants will be notified of the selection results before the end of June 2020.

A letter of Commitment shall be signed by the superior of each participant. This is to confirm the organisation's commitment to active participation and fulfillment of all phases of the training programme. Final acceptance of participation is only possible with this signed Commitment.

SIDA AND ITP



ORGANIZER



ITP Secretariat
NIRAS Sweden AB
P.O. Box 70375
SE-107 24 Stockholm, Sweden
Phone: +46 (0)8 545 533 00
Fax: +46 (0)8 545 533 33
E-mail: itp@niras.se
www.niras.com/dc

NIRAS is one of Europe's larger development consulting actors working with donor funded projects on four continents in more than 100 developing and emerging economies. We offer tailor-made solutions and transfer skills that help reduce poverty through activities that, for example, facilitate inclusive economic growth, promote equitable societies and improved health, and mitigate climate change. Our expertise covers the entire development agenda, including key areas such as water, agriculture, forestry, land administration, climate change, employment, health, governance, gender equality and human rights. NIRAS has a strong expertise in urban water and sanitation and long experience of international work on sustainability and integrated processes. NIRAS also offers many customized training programmes. Currently we are implementing training programmes in Sustainable Urban Water and Sanitation, and in Media Regulation in a Democratic Framework.

PARTNER



www.wateraid.org

WaterAid is one of the world's leading international NGOs focusing on access to safe water, sanitation and hygiene for the world's poorest communities. WaterAid transforms lives by improving access to safe water, hygiene and sanitation. We work with partners and influence decision-makers to maximize our impact. WaterAid has a presence in 34 countries and work regionally and globally to influence and contribute to universal access to safe water and sanitation by 2030.

SWEDISH INTERNATIONAL DEVELOPMENT COOPERATION AGENCY

Address: SE-105 25 Stockholm, Sweden.
Visiting address: Valhallavägen 199.
Phone: +46 (0)8-698 50 00. Fax: +46 (0)8-20 88 64.
www.sida.se sida@sida.se



PERSONAL DETAILS

First name (underline name by which formally addressed):	Second name:	Family name (surname):
Home address:	Tel. mobile:	
	Tel. office:	
	Tel. home:	
	E-mail, primary:	
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	E-mail, secondary:	
Nationality:	Date of birth (yy/mm/dd):	
Please provide contact information below for a person to be notified in case of emergency.		
Name:	Tel. mobile:	
Relation to applicant:	E-mail:	

EDUCATION

Name of institution and place of study	Major fields of study	Years of study from - to	Degrees

List membership of professional societies or other activities in civil, public or international affairs:

Previous residence in foreign country in relation to applicant's professional or study interest:

Have you participated in any Sida international training programme (ITP) in Sweden before?
 yes no Name of programme, year:

EMPLOYMENT RECORD: present position

Name of organisation (including department/unit):		Description of your work, including your personal responsibilities:	
Address of organisation:			
Type of organisation: <input type="checkbox"/> Governmental agency <input type="checkbox"/> Private company <input type="checkbox"/> Academic Institution <input type="checkbox"/> NGO/CSO <input type="checkbox"/> Other, please specify: _____			
Title of your position:	Years of service:		
Supervisor's name:			
Supervisor's tel:	Supervisor's e-mail:	Number of employees in your organisation:	Number of employees supervised directly by you:

EMPLOYMENT RECORD: previous position

Name of organisation (including department/unit)		Description of your work, including your personal responsibilities:	
Address of organisation:			
Type of organisation: <input type="checkbox"/> Governmental agency <input type="checkbox"/> Private company <input type="checkbox"/> Academic Institution <input type="checkbox"/> NGO/CSO <input type="checkbox"/> Other, please specify: _____			
Title of your position:	Years of service:		
Supervisor's name:			
Supervisor's tel:	Supervisor's e-mail:	Number of employees in your organisation:	Number of employees supervised directly by you:

RELEVANCE FOR YOUR ORGANISATION (answer on a separate sheet)

Describe how this programme would be relevant for you and your organisation by answering the following questions on 1-2 supplementary pages.

A What main benefits would your organisation hope to gain from a long-term engagement and participation in the SUWAS programme?

B Please outline any critical challenges facing your organisation.

C Please outline key ongoing processes for improving WASH in your city / area of operation, (not limited to processes where your own organisation is involved).

D One of the programme goals is to improve the cooperation between organisations within the same area of operation. What kind of cooperations has your organisation already established within urban water and sanitation? With what other organisations would you like to develop such a cooperation? What benefits would you expect thereof?

SOURCE OF INFORMATION

From where did you get the information about this training programme?

Swedish Embassy

From my organisation/supervisor

Directly from the programme organisers

Website

Other If so, where? _____

LANGUAGE REQUIREMENT

Please check any and all of the following conditions that are applicable:

English is my native language.

English is my working language (please enclose statement from management).

I carried out higher academic education (min 6 months) where English was the medium of instruction (please enclose copy of certificate).

ENGLISH LANGUAGE CERTIFICATE

Not required if any of the conditions above is met.

Name of candidate _____	
ABILITY TO UNDERSTAND <input type="checkbox"/> Understands without difficulty when addressed at normal rate. <input type="checkbox"/> Understands almost everything, if addressed slowly and carefully. <input type="checkbox"/> Requires frequent repetition and/or translation of words and phrases.	ABILITY TO SPEAK <input type="checkbox"/> Speaks fluently and accurately and is easily intelligible. <input type="checkbox"/> Speaks intelligibly, but is not fluent or altogether accurate. <input type="checkbox"/> Speaks haltingly, and is often at a loss for words and phrases.
ABILITY TO WRITE <input type="checkbox"/> Writes with ease and accuracy. <input type="checkbox"/> Writes slowly and with only a moderate degree of accuracy. <input type="checkbox"/> Writes with difficulty and makes frequent mistakes.	READING ABILITY AND COMPREHENSION <input type="checkbox"/> Reads fluently, with full comprehension. <input type="checkbox"/> Reads slowly, but understands almost everything. <input type="checkbox"/> Reads with difficulty, and only with frequent recourse to a dictionary.
Language test administered by: _____ Title: _____ Address and Telephone: _____ Date and signature: _____	

MEDICAL STATEMENT

I do not have any infectious diseases (for example tuberculosis or trachoma) or any other illnesses which could present risks to persons that I will come in contact with.
 I do not have any medical conditions which prevent me from carrying out training away from home.
 I am in good health and enjoying full working capacity.

Comment: _____

Information to all applicants according to the General Data Protection Regulation (GDPR)
 Once confirmation has been given that your application has been accepted, the personal information that you have given in this application will be used by the Programme Organiser in administering the Programme. Your personal data will also be available to Sida for internal use and for alumni purposes, and may also be disclosed to the public in accordance with the principle of public access to information in Sweden. You are entitled to access your personal data and can always request your personal data to be corrected, erased or restricted. For more information about GDPR, please visit our website www.sida.se or ask the programme organizer for support.

APPLICANT'S SIGNATURE

I certify that my statement in answer to the questions above is true, complete and correct to the best of my knowledge and belief.
 If selected as a participant I undertake to spend the time during the period of the programme as directed by the programme management.

Date _____ Applicant's signature _____