**Request for permission from the relevant authorities**

**To**

**Medical Superintendent**

**………………. Hospital**

**Request for permission for the study**

We are researchers from …………………….. We are doing research on“………………………………………………….” The main aim is to study …………………………………… in different level of hospitals in Myanmar. A total of 8 hospitals will be involved in the study. We will visit your hospital once every three months. The charts of all patients admitted to your hospital for …………………… will be reviewed and required information will be extracted. Duration of study will be one year.

For the protection of the participants, strict confidentiality will be maintained by use of codes and all subjects will be remained anonymous. This study targets only for ……………………………….. The report will be given in general and not be focused on individual hospital. Recommendations will be made depending upon the results of the study and the training program related to …………………..and management will be given as needed.

If you have any questions, you may contact:

PI …………………,

Phone-……………….

Email- ………………………

This proposal will be submitted to the Institutional Review Board (2), Ministry of Health and Sports, which is a board whose task is to make sure that research participants are protected from harm. If you wish to find out more about the *Institutional Review Board, contact the secretary of the IRB(2) at the Office (4), Nay Pyi Taw, phone 067-3431432.*

**May I respectfully request your kind permission to conduct this study in your hospital.**

**(Signature)**

**Principal Investigator**